

Director of Children's Ministry

NOW HIRING AT:
SOUTHMINSTER PRESBYTERIAN CHURCH, DAYTON, OHIO

Job Description:

Southminster Presbyterian Church, located in Centerville, is looking to hire a part-time Director of Children's Ministry to lead our small but vibrant children's programs. The Children's Director will oversee all Sunday programming, recruit and equip volunteers, and cast a vision and strategy for the future of faith formation of children at SPC.

Contact Info:

Office Phone:

(937) 433-1810

Church Website:

www.sminster.com/careers

Send Resumes & Cover Letters to:

personnel@sminster.com

More Information:

QUALIFICATIONS

All are encouraged to apply!

- Strong commitment to faith and to the spiritual development of Children
- Experience working in Children's Ministry
- Degree in Childhood Education or Ministry a plus
- Strong interpersonal, planning, teaching, mentoring skills
- Proficiency in technology and communications
- Excitement and vision for the future of children's ministry at SPC

HOURS AND COMPENSATION

Negotiable based on experience

- 20 hours per week, including Sundays and at least one evening per week
- Annual salary of \$20,000
- Annual vacation and study leave
- Professional and educational expenses
- Start as soon as possible

Full Job Description:

RESPONSIBILITIES:

1. Coordinate a well-rounded, vibrant ministry with children that fosters a holistic, Christ-centered faith including but not limited to the following:
 - Planning, communicating, and participating in activities
 - Overseeing the recruitment and process of equipping adult volunteers
 - Ensuring compliance to the Child and Youth Protection Policy
 - Building relationships with children serving as a role model towards the goal of leading them to know and actively follow Jesus Christ as Lord and Savior
 - Supporting and nurturing parents with their children's spiritual formation
 - Implementing educational, fellowship, and service ministries by and for children which will lead to spiritual growth and application of Biblical principles in everyday life.
 - Setting goals for ministry and evaluating for continual improvement.
2. Oversee and coordinate programs including but not limited to the following: Children and Worship, Children's Sunday School, and Vacation Bible School
3. Serve as a member of and a staff resource to the Christian Education Team and its Children and Youth Design Team, working with the Children and Youth Design Team to select curriculum for children, establish and monitor the annual budget, identify and invite volunteer support, and outline and implement goals that support the mission of the Church.
4. Oversee the Nursery and supervise part-time Child Care Staff. Serve as primary contact between Southminster and A Great Start Preschool (located in the church building).
5. Participate in the connectional nature of the Presbyterian Church (U.S.A.), particularly at the Presbytery level in matters of children's ministries.

APPROXIMATE WEEKLY BREAKDOWN OF 20 HOURS:

- 4 hours – Sunday mornings (Sunday School, Children and Worship)
- 2 hours – Sunday preparations (prepping classrooms, worship bags, etc.)
- 4 hours – curriculum selection, holistic vision & implementation of children's ministry
- 3 hours – meetings (Christian Education team, C&Y Design team, Staff meeting)
- 3 hours – weekly communications (emails, newsletters, volunteer recruitment etc.)
- 4 hours – event planning (changes seasonally—VBS, blessing of the backpacks etc.)

SUPPORT AND ACCOUNTABILITY:

The Director of Children's Ministries is supervised by the Associate Pastor, Rev. Laura Nile, and supported by the Christian Education and Children & Youth Design teams.