

CHURCH STAFF AND OFFICE VOLUNTEER SCHEDULE:

Church Phone: 937-433-1810.

All staff emails include the first name, followed by @sminster.com, (as in nancy@sminster.com).

STAFF:

Nancy Birdsong, *Pastor/Head of Staff*

Tuesdays through Sundays, 8:30 a.m. – 5 p.m. and, often, through late evening for meetings, etc.

Saturday: usually in the office, working on the sermon. **Monday is her day off.** Since she is often in a meeting, counseling or out on pastoral visits, it is easiest to call 937-433-1810 first to be sure she is available when you need her. Please leave a message if she is unable to answer. She wants to be as accessible to you as possible, so please do not hesitate to call her or to visit her in the office.

Steve Schumm, *Interim Associate Pastor*

Mon, Wed, Thurs, Sunday (flexible) *and some Saturdays when preaching*

Kim Catchpole, *Interim Director of Youth Ministries*

Monday-Thursday, Sunday (flexible)

Erin Dickerson, *Interim Director of Children's Ministries*

Monday, Wednesday, Thursday, Sunday (usually mornings until 1 or 2 pm, flexible)

(In the summer, Erin has Thursdays off.)

Ruth Mappes, *Director of Music Ministries*

Wed late afternoon and evening *(for bell choir and choir rehearsals during this program year)*

Sunday morning

Jim Pera, *Organist*

Wednesdays during rehearsals, and Sunday mornings

Lynn Grubb, *Business Administrator*

Monday-Friday 8:30 a.m. – 4:30 p.m.

Karen Hardie, *Office Assistant*

Mondays 11:00 a.m.-2:00 p.m.

Wednesdays 10:00 a.m. – 2:00 p.m.

Thursdays 11:00 a.m. – 2:00 p.m.

Sharon Ark, *Financial Administrator*

Monday, Wednesday and Friday mornings (flexible hours)

(In the summer, Sharon has Fridays off.)

Mike Shively, *Property Manager*

Monday-Friday 7:30 a.m. – 2:00 p.m.

Jerry Craig, *Property Support (Sundays)*

Sunday mornings

OFFICE VOLUNTEERS:

While these volunteers may sometimes need to take time away, these are their usual hours:

Gretchen Cleaves Monday and Wednesday mornings

Lois Thorp Tuesday and Friday (all day)

Kathy Jester Thursday mornings

Gay Amos Mondays in church library