

**POSITION DESCRIPTION: PASTOR FOR CARE MINISTRIES (Part-Time Exempt)**

**PURPOSE:** To provide pastoral care and spiritual nurture to the members of Southminster Presbyterian Church and to develop and implement ministries for older adults/seniors of that congregation.

**ACCOUNTABILITY:** The Pastor for Care Ministries reports to Pastor/Head of Staff.

**WORK WEEK:** This position is for 25 hours per week.

**BENEFITS:** Benefits will be according to the policies for exempt employees as set forth in the Personnel Policy Manual.

**RESPONSIBILITIES:**

1. Visit members in crisis, including hospital calls. Visit members who are not in crisis and provide counseling as needed.
2. Resource and equip members for visitation, follow-up, crisis intervention, and other care ministries; support and work closely with the Stephen Ministry team.
3. Minister to members and their families at end of life and at time of death, such as hospice care, service planning, funerals, and celebrations of life.
4. Serve home communion and make home visits as requested.
5. Attend monthly Community Council meetings. Provide leadership support to lay leaders.
6. Develop and implement ministries for older adults/seniors; recruit and equip leaders.
7. Lead worship and administer the sacraments on a regular basis. Lead the Service of Wholeness ministry.
8. Provide spiritual nurture opportunities to members through classes, small groups, and retreats.
9. Preach when requested by the Pastor/Head of Staff.
10. Provide a monthly written report of pastoral activity; attend session meetings.
11. Attend weekly staff meetings.

**POSITION REQUIREMENTS:**

- Has six or more years of experience in Christian spirituality and pastoral care and in ministering to adults, families, and seniors
- Possesses skills in preaching and worship leadership
- Leadership training in Stephen Ministry is highly desirable
- Has an excellent standing as a member of the Presbytery of the Miami Valley

**RELATIONSHIPS:** The Pastor for Care Ministries is a member of the professional

staff and works with the Pastor/Head of Staff and with other members of the staff as well as with the session, with the Community Council and associated committees, and with lay leaders.

**EVALUATION:** Performance evaluation and salary review will be conducted annually by the Pastor/Head of Staff with participation by a member each of the Community Council and the Personnel Committee.

**APPROVED:** October 11, 2010

**SIGNED BY INCUMBENT:**

\_\_\_\_\_ Date: \_\_\_\_\_